



Yes We Can! Success is Our Only Option
2009 Public Law 102-477 National Conference
Florida Hotel and Conference Center, Orlando, Florida • April 6-10, 2009

PART I - WORKSHOP PRESENTATION

This information will be used in the 2009 Public Law 102-477 National Conference program booklet. Please identify yourself and describe your workshop as you would like it to appear in the Conference program booklet.

WORKSHOP PRESENTER(S) INFORMATION

Primary Presenter's Name:

Title/Position:

Grantee/Company/Agency:

Mailing Address:

City:

State:

Postal Code:

Email Address:

Daytime Phone:

Fax No.:

()

Ext.

()

Additional Presenter's Name:

Additional Presenter's Title/Company:

Additional Presenter's Name:

Additional Presenter's Title/Company:

Additional Presenter's Name:

Additional Presenter's Title/Company:

Please attach a one-paragraph biography for each presenter.

WORKSHOP PRESENTATION INFORMATION

Length of Workshop Session: ☐ 1-1/2 hours ☐ 3 hours

Are you willing to repeat session? ☐ YES ☐ NO

Preferred Date(s): ☐ Tuesday ☐ Wednesday ☐ Thursday

Please provide workshop presentation title and description for conference program (may be edited to meet space restrictions).













Workshop Title:

Workshop Description:

Please submit Workshop/Presenter forms to Margaret Zientek: Fax (405) 598-0833 or email to Margaret Zientek - mzientek@potawatomi.org
For information, call (405) 598-0797.



Yes We Can! Success is Our Only Option
2009 Public Law 102-477 National Conference
Florida Hotel and Conference Center, Orlando, Florida • April 6-10, 2009
PART II - WORKSHOP REQUIREMENTS

Workshop:	Presenter(s):				
<u>AUDIO-VISUAL / TRAINING NEEDS</u>					
<table style="width: 100%; border: none;"><tr><td style="width: 33%; vertical-align: top;"><input type="checkbox"/> MICROPHONE <input type="checkbox"/> WITH PODIUM <input type="checkbox"/> ON TABLE <input type="checkbox"/> FREE STANDING FLOOR <input type="checkbox"/> WIRELESS</td><td style="width: 33%; vertical-align: top;"><input type="checkbox"/> PROJECTOR CART/SCREEN <input type="checkbox"/> Provide own equipment <input type="checkbox"/> LCD PROJECTOR <input type="checkbox"/> LAPTOP <input type="checkbox"/> OVERHEAD PROJECTOR</td><td style="width: 33%; vertical-align: top;"><input type="checkbox"/> DVD PLAYER <input type="checkbox"/> VCR <input type="checkbox"/> FLIPCHART PACKAGE <input type="checkbox"/> TABLE <input type="checkbox"/> OTHER _____</td></tr></table>		<input type="checkbox"/> MICROPHONE <input type="checkbox"/> WITH PODIUM <input type="checkbox"/> ON TABLE <input type="checkbox"/> FREE STANDING FLOOR <input type="checkbox"/> WIRELESS	<input type="checkbox"/> PROJECTOR CART/SCREEN <input type="checkbox"/> Provide own equipment <input type="checkbox"/> LCD PROJECTOR <input type="checkbox"/> LAPTOP <input type="checkbox"/> OVERHEAD PROJECTOR	<input type="checkbox"/> DVD PLAYER <input type="checkbox"/> VCR <input type="checkbox"/> FLIPCHART PACKAGE <input type="checkbox"/> TABLE <input type="checkbox"/> OTHER _____	
<input type="checkbox"/> MICROPHONE <input type="checkbox"/> WITH PODIUM <input type="checkbox"/> ON TABLE <input type="checkbox"/> FREE STANDING FLOOR <input type="checkbox"/> WIRELESS	<input type="checkbox"/> PROJECTOR CART/SCREEN <input type="checkbox"/> Provide own equipment <input type="checkbox"/> LCD PROJECTOR <input type="checkbox"/> LAPTOP <input type="checkbox"/> OVERHEAD PROJECTOR	<input type="checkbox"/> DVD PLAYER <input type="checkbox"/> VCR <input type="checkbox"/> FLIPCHART PACKAGE <input type="checkbox"/> TABLE <input type="checkbox"/> OTHER _____			
<u>PREFERRED ROOM SET-UP</u> (please indicate 1st and 2nd choice) _____ OTHER: _____					
<table style="width: 100%; border: none;"><tr><td style="width: 25%; text-align: center;">____ CLASSROOM </td><td style="width: 25%; text-align: center;">____ THEATRE </td><td style="width: 25%; text-align: center;">____ ROUNDS </td><td style="width: 25%; text-align: center;">____ U-SHAPE </td></tr></table> <p><i>An effort will be made to provide presenter(s) with preferred room set-up; however it is not guaranteed.</i></p>		____ CLASSROOM 	____ THEATRE 	____ ROUNDS 	____ U-SHAPE 
____ CLASSROOM 	____ THEATRE 	____ ROUNDS 	____ U-SHAPE 		
<u>HANDOUTS / PRINTED MATERIAL</u>					
<p>PRESENTER <input type="checkbox"/> WILL <input type="checkbox"/> WILL NOT HAVE HANDOUTS. <input type="checkbox"/> Available in electronic format</p> <p><input type="checkbox"/> Presenter will be responsible for reproducing own handouts <input type="checkbox"/> Available in hard copy only</p> <p><input type="checkbox"/> Presenter will send <input type="checkbox"/> hard copy or <input type="checkbox"/> electronic copy to be reproduced.</p> <p>If presenter wishes 477 Conference to reproduce handouts -</p> <ul style="list-style-type: none">• Camera-ready original copy or electronic copy must be received <i>no later than March 5, 2009.</i>• Handouts to be reproduced by Conference are limited to 20 pages (1 side) or 10 pages (2 sides). <p>ALL OTHER copying, including on-site, will be the presenter's responsibility.</p> <p><i>A hard copy or an electronic copy of all handouts and PowerPoint presentations must be submitted to the 477 Conference. Electronic files will be made available in CD format for all attendees.</i></p>					

PART III - PRESENTER AGREEMENT

<p>I hereby affirm that none of the material presented in my presentation, to my knowledge, infringes upon the copyright or right of privacy of others, and that material which references work of others will be properly credited to that source.</p> <p>Further, I will not misrepresent, libel or slander, any other person, facility, service or product during the course of my presentation. If such affirmation is breached, I will indemnify and hold harmless the 477 Conference, its officers, directors, employees, and representatives, from and against any actions, losses, costs, damages, claims, and expenses including attorney's fees.</p>	
_____ Presenter's Signature	_____ Date
<p>Please submit Workshop/Presenter forms to Margaret Zientek: Fax (405) 598-0833 or email to Margaret Zientek - mzientek@potawatomi.org For information, call (405) 598-0797.</p>	